

ST. FRANCIS XAVIER GIRLS' HIGH SCHOOL
49 PROMENADE ROAD, FRASER TOWN
BENGALURU – 560 005

INFORMATION - STANDARD I TO STANDARD XII

Dear Parents,

27th March 2023

The academic year 2022-2023 has drawn to a close. We appreciate your co-operation and thank you for your continued support.

- The Results will be announced on the following dates for all the classes
 - Preparatory Section - **29th March 2023**
 - Std 1 and 2, Std 5 and 6 - **1st April 2023**
 - Std 3 and 4, Std 7 and 8 - **3rd April 2023**
 - Std 9 and 11 - **5th April 2023**

Tailors will be available on the mentioned dates for the payment and measurements to be done for uniforms and sweatshirts.

- The School re-opens on **22nd May 2023** for STD VII to X , ISC XI & XII and will function till **12.30 p.m.** Attendance is compulsory on the reopening day.
- The school re-opens on **1st June 2023** for STD I to VI and will function till **12.30 p.m.** Attendance is compulsory on the re-opening day.
- The sale of books will be between **9:00 am to 3:30 pm** on the following dates
 - **STD I & II - 26th May 2023**
 - **STD III & IV - 27th May 2023**
 - **STD V, VI & VII - 27th May 2023**
 - (Venue for the same will be intimated to parents later)
- Parents are requested to read all rules and regulations in the School Calendar before signing the declaration form.
- Please check the school website for summer camp details.

GUIDELINES FOR PARENTS AND STUDENTS

- Parents may **meet the class teacher** of your child on Fridays between 3.00 p.m. to 3.30 p.m. with a prior appointment, confirming the same on Mondays.(the school calendar could be used to send a note)

- Parents are requested to arrange / help your ward in Primary school to carry the books as per the day's time table and avoid sending extra note books to school.
- Please ensure that your ward is neatly dressed to school.
- The school canteen will be made available in the school premises for the academic year 2023 – 2024
- Kindly send **healthy food** to children (not junk food) in steel containers/water bottles(avoid plastic bottles)
- Parents are requested to drop your ward at the Drop Zone, pick up at the Pick-up Zone, and leave immediately. This would help to ease traffic congestion and help in the easy entry and exit of children into the school. Parents are strictly instructed not to gather at the school gate to bid goodbye to your wards.
- Students will be sent home class wise in an orderly manner so parents' cooperation is exhorted to stand outside the gate to receive your ward.
- Primary students who need to wait for their siblings in other sections will not be sent along with their sections. They will be in their respective class sections.
- Parents interested to volunteer for the traffic management in the morning and in the evening may contact the school office.
- Parents plying your ward to school using 3 wheeler, 4 wheeler/cabs any other form of transport must compulsorily do the **background checking** and submit satisfied conduct and antecedents along with the address, vehicle license details with their recent photograph. (download the format from the website and submit the filled up application to the class teachers by first week of June 2023).
- At the closing time of the school please collect your child on time as per the given schedule:

Schedule	
-Standard I and II	2:30 pm
-Standard III and IV	2:40 pm
-Middle School	2:50 pm
-High School & ISC	3:00 pm
- The Management will not be responsible for the students staying in school beyond the above mentioned hours.
- Do not send your ward to school when they are sick.

- When parents receive a call from the school informing that your ward is unwell or in case of an Emergency, one of the parents is requested to come and pick up the ward producing the **parent's school ID** card. In case of parent's inability to pick up the ward, the person authorized by the parent requires to obtain permission from the Principal producing the authorization letter from the parent /s along with parent's school I.D.Card. Your ward will not be sent if the above instruction is not followed. The school will strictly adhere to the above rules. This is keeping in mind the safety of your child. Please do co - operate.
- Parents are requested to refrain from availing **half a day leave** for your ward. The child is permitted to avail a full day's leave for family functions, Passport / medical / any other purpose with prior permission.
- **Long leave** for wedding, pilgrimage and other family functions will not be entertained. Please plan your trips taking into consideration the school calendar.
- Refrain from circulating fake news in the Whatsapp groups causing damage to the institution, staff, parents and students. It is better that as educated parents, always verify, authenticate and clarify it before joining hands in circulating messages without verification.

Thanking you for your co-operation.

Have a safe and healthy vacation.

God Bless!

Principal
SFXGHS

Kindly note the tailor details for your ward:

- 1.Mrs.Sesumary (Apple Bees Clothing)- Std 1 & Std 2 - regular uniform and tie
- 2.Mr.Nepolean (Monalisa Apparels) - Std 3 & Std 4 - regular uniform and tie
Std 1, 2, 3 & 4 - Sports skirt
- 3.Mr.Murugesh - Std 5 & Std 6 - regular uniform and tie
- 4.Mr.Aravind (Prince Tailors) - Std 7, 8 , 9, 10 - regular uniform and tie
- 5.Mr.Rajendran(Neha Fashions) - ISC Std 11 & 12 -regular uniform and tie
Std 5,6,7,8,9,10,11,12 - Sports skirt
- 6.Mr.Rajdeep(Creation) - Prep 1 to Std 12 - All Sweatshirts
- Std 1 to Std 12 - All Sports T-Shirt
- 7.Ms.Nalini - Socks, shorts and belts for Std I to XII